

Voting Instructions for Annual General Meeting 2024

Dear Shareholders,

In view of the upcoming Annual General Meeting of shareholders of Avolta AG on May 15, 2024 (the “AGM”), we encourage you to exercise your voting rights as a shareholder. In the following, you find certain information we believe will be helpful should you wish to vote at the AGM. The shareholders of Avolta AG may exercise their rights at the Annual General Meeting in person, through the Independent Voting Rights Representative or through a proxy of their own, who does not need to be a shareholder.

Share Registration with AREG and Record Date:

- a. **Registration Requirement:** In order to vote at the AGM, it is not sufficient for you to merely own shares in Avolta AG. By law, you will need to register the shares in your name with Avolta’s share register in order to exercise your voting rights. The share register is maintained electronically by a trusted external service provider, areg.ch ag, and the registration of your shares occurs electronically through the banking system. You therefore need to instruct your deposit bank to register your shares in the share register. Your bank (if not a Swiss bank) will then have to inform its Swiss deposit bank, who will register the shares with areg.ch ag through the Swiss electronic securities system.
- b. **Record Date:** To be able to vote at the AGM, the registration of your shares in the share register must have taken place by no later than May 2, 2024, 17:00 CEST. Shareholders will only be able to cast their vote for the number of shares registered in their name on May 2, 2024 17:00 CEST, to the extent they still hold those shares at the start of trading on the SIX Swiss Exchange on May 14, 2024.

Voting at the AGM in Person:

Shareholders intending to participate at the AGM in person must request their admission cards using the proxy/answer form enclosed in the invitation. The proxy/answer form must reach the share register (areg.ch ag, Fabrikstrasse 10, 4614 Hägendorf, Switzerland, e-mail: info@areg.ch) no later than May 10, 2024, 11:59 CEST.

Voting Through Netvote:

Avolta offers an easy way to exercise the voting rights through netVote, an online e-voting system that allows shareholders to issue their authorizations and voting instructions to the Independent Voting Rights Representative online via <https://avolta.netvote.ch> as indicated in the proxy forms that will be sent to you upon registration of your shares. Shareholders voting electronically must have submitted their proxy and voting instructions on the electronic voting platform no later than May 13, 2024, 11:59 a.m. CEST.

We trust that you find this information helpful. Please do not hesitate to contact us at AvoltaIR@dufry.com should you have any doubts or questions.

For further information

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About Avolta

Avolta AG, (SIX: AVOL) is a leading global travel experience player. With the traveler at its strategic core, Avolta maximizes every moment of the traveler's journey through its combination of travel retail and travel food & beverage, passion for innovation and excellent execution. Avolta's well-diversified business across geographical, channel and brand portfolio pillars operates in 73 countries and more than 1,000 locations, with over 5,100 points of sale across three segments – duty-free, food & beverage and convenience – and various channels, including airports, motorways, cruises ferries, railway, border shops and downtown. An inherent element of Avolta's business strategy is found in ESG, aiming for sustainable and profitable growth of the company while fostering high standards of environmental stewardship and social equity – making meaningful impact in the local communities. The company's access to 2.3 billion passengers each year reinforces the power of its more than 76,000 people, committed to surprising guests and delivering solid execution, supporting the company in creating value for all stakeholders.

To learn more about Avolta, please visit [avoltaworld.com](https://www.avoltaworld.com)